

# RENTAL APPLICATION FORM

Please Make Checks Payable To:



c/o 399 Monmouth Street  
East Windsor, NJ, 08520  
(609)901-0447

Each person over the age of 18 must submit a separate application.  
Lease term 1 year.

Today's Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Applicant's Name: \_\_\_\_\_ Social Security #: \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Driver's License #: \_\_\_\_\_ Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Best Phone #: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_ Email: \_\_\_\_\_

Present Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Landlord: \_\_\_\_\_ Phone #: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_  
(If less than 2 years at current address, please list previous address on back of application.)

How did you hear about us? \_\_\_\_\_

Reason for Moving: \_\_\_\_\_

Present Employer: \_\_\_\_\_ Position: \_\_\_\_\_

Employer Address: \_\_\_\_\_ Phone #: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Supervisor's Name / Reference: \_\_\_\_\_ Salary: \$ \_\_\_\_\_ per week / month / year

Additional Income: \$ \_\_\_\_\_ per week / month / year Please Specify Source: \_\_\_\_\_

Bank Name: \_\_\_\_\_ Bank Account #: \_\_\_\_\_ Checking ☐ Savings ☐

Emergency Contact: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone#: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Additional persons to occupy apartment under the age of 18:

Name	Relationship	Age	Date of Birth
1. _____	_____	_____	____ / ____ / ____
2. _____	_____	_____	____ / ____ / ____
3. _____	_____	_____	____ / ____ / ____

Do you have any pets? Yes ☐ No ☐ If so, what kind? \_\_\_\_\_ How many? \_\_\_\_\_

**The undersigned applicant hereby authorizes verification of any and all information set forth on this application, including release of information by employer, consumer reports, rental history, criminal reports, lenders or by any other means necessary to obtain information. All such information herein, and released as authorized above, will be kept confidential.**

**APPLICANT REPRESENTS THAT THE INFORMATION SET FORTH ON THIS APPLICATION IS TRUE AND COMPLETE.**

A \$50 non-refundable application fee is required in order to process the application and must be paid with a money order or certified check made payable to Luxe Apartments. Such sum is not a rental payment or deposit amount. In the event that the application is approved or disapproved, this sum will be retained by management to cover the cost of processing the application as furnished by applicant. This application must be signed before it can be processed.

I AGREE TO ALL PROVISIONS. ALL INFORMATION PROVIDED IS COMPLETE AND CORRECT.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## FOR OFFICE USE ONLY

Move In Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Apt #: \_\_\_\_ Unit: \_\_\_\_ Bed \_\_\_\_ Bath

Pro-rate Rent: \_\_\_\_ days @ \$ \_\_\_\_\_

Monthly Rent: \$ \_\_\_\_\_ / month Pet Rent: \$ \_\_\_\_\_ N/A ☐

Security Deposit: \$ \_\_\_\_\_ Yardi Applicant Code: \_\_\_\_\_

Application Fee Paid ☐ ☐ ☐

Income Verified ☐ Landlord Verified ☐ Approved ☐ Denied ☐

Approved By: \_\_\_\_\_ Approval Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_